

## MID DEVON DISTRICT COUNCIL

**MINUTES** of a **MEETING** of the **COMMUNITY POLICY DEVELOPMENT GROUP**  
held on 27 September 2022 at 2.15 pm

### **Present**

#### **Councillors**

Mrs M E Squires (Chairman)  
Mrs C Collis, L J Cruwys, R J Dolley,  
B Holdman, S Pugh and Mrs E J Slade

### **Apologies**

#### **Councillor(s)**

W Burke and R Evans

### **Also Present**

#### **Councillor(s)**

J Buczkowski, S J Clist, Mrs C P Daw, R M Deed and  
D J Knowles

### **Also Present**

#### **Officer(s):**

Jill May (Director of Business Improvement and Operations), Andrew Busby (Corporate Manager for Property, Leisure and Climate Change), Lee Chester (Operations Manager Leisure Services), Clare Robathan (Policy and Research Officer), Carole Oliphant (Member Services Officer) and Jessica Rowe (Member Services Apprentice)

## 23 **APOLOGIES AND SUBSTITUTE MEMBERS (0.02.47)**

Apologies were received from Cllrs R Evans and W Burke.

## 24 **DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT (0.02.59)**

Members were reminded of the need to make declarations where appropriate.

## 25 **PUBLIC QUESTION TIME (0.03.08)**

There were no questions from members of the public present.

## 26 **MINUTES OF THE PREVIOUS MEETING (0.03.18)**

The Minutes of the Meeting held on 2<sup>nd</sup> August 2022 were approved as a correct record and **SIGNED** by the Chairman.

## 27 **CHAIRMANS ANNOUNCEMENTS (0.03.44)**

The Chairman informed the Group that item 7 on the agenda would be deferred until the January 2023 meeting as the lead Member was not able to speak to the item having given apologies.

28 **ACCESS TO INFORMATION - EXCLUSION OF PRESS AND PUBLIC (0.06.30)**

The Chairman indicated that discussion with regard to the next item, may require the Policy Development Group to pass the following resolution to exclude the press and public having reflected on Article 12 12.02(d) (a presumption in favour of openness) of the Constitution. This decision may be required because consideration of this matter in public may disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act 1972. The Policy Development Group would need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing the information.

**RESOLVED** that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 respectively of Part 1 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information)

(Proposed by the Chairman)

29 **6 MONTH LEISURE - UPDATE (0.08.36)**

The Group received a Leisure Service update from the Operations Manager Leisure Services by way of a presentation highlighting:

- Recruitment and retention of staff
- Business performance
- Service challenges
- Service deliverables

The meeting then returned to open session.

Note: Councillor R J Dolley made a personal declaration as he was a trustee of Old Heathcote School Community Centre

30 **TERMS OF REFERENCE FOR A REVIEW INTO EFFECTIVE INTEGRATION OF NEW RESIDENTIAL COMMUNITIES (0.08.36)**

This item was deferred until the January 2023 meeting of the Group

31 **WORK PROGRAMME (0.08.36)**

The Group had before it, and **NOTED**, the \*Community Policy Development Group Work Plan for 2022-2023.

Note: \*Work Plan previously circulated and attached to the minutes

(The meeting ended at 3.57 pm)

**CHAIRMAN**